



Approved minutes

RSO Board/Executive Meeting –Jan 9, 2018 Minutes

LOCATION – Teleconference – Meeting @ 7:30pm

NAME	POSITION	PRESENT
Bruce Leonard	President	Yes
Darryl Malone	CARS Rally Director for RSO	Yes
Warren Haywood	Vice-President – Performance Rally	Yes
Darin Mayes	Vice-President – Navigational Rally	Yes
Kelly Mathew	Secretary	Yes
David Maynard	Treasurer	Yes
Ross Wood	Executive Assistant / Equipment Manager	Yes

Agenda

1. **Approval of/additions to agenda** – Moved as presented. Mathew/Maynard. /Unanimous. Carried
2. **Approval of the minutes of the last meeting(Oct 16, 2017)** – Sending via email to BOD for approval
3. **Treasurer’s Report – David** – Financial document circulated prior to the meeting. Some discussion on the financials to date. Moved to accept the treasurer’s report as presented. Maynard/Mathew. Unanimous. Carried
4. **New Business**
 - a. **Appendix A – 2018 Fees**
 Lots of discussion with regards to the Fees for 2018. The budget has already been discussed but this meeting was to amend any fees if we felt it necessary. As there was a deficit in 2017 it was decided that as much as we’d like to lower costs for Clubs/competitors, at this time it would not be possible. Costs were not raised from 2017 & therefore will remain the same. Document can be updated and posted online. Some discussion points:

- Do we look into costs for series and non-series events – would offer cheaper performance event costs for clubs but may be detrimental to the OPRC series as a whole – Dismissed for now
- Can events that are run under special circumstances apply for exceptions with regards to certain fees – eg. A track based event that is full visible at all times. – Room for more discussion in the future.
- Can we offer reduced timing equipment package for limited equipment? Equipment mandatory for OPRC – further discussion needed into being able to offer reduced package for events
- Listing fees – to remain the same. Would like to lower them but not possible at moment
- Tracking – There is the ability to offer sponsorship through the tracking map now – perhaps organizers can use this as a selling point for getting sponsors on board at their events.

Moved that the Appendix A: 2018 fees remain the same as the Appendix A: 2017 fees. Mathew/Haywood. 4 votes for. Carried

ACTION: APPENDIX A 2018 FEES TO BE POSTED ONLINE

- b. Discussion points at CARS AGM (Member going: RW, Darryl, Bruce, Warren)**
 - i. Vehicle tracking** – RSO stance is that if they do mandate tracking equipment, not to mandate a particular brand of tracking equipment. – Ross to forward updated information with regards to the EZTrak system to BOD.
 - ii. Event Transfers** – proposed that event transfers be reduced to \$0 – RSO vote would be to keep transfers
 - iii. Movement of CARS Technical Director between events** – Our view is that there is no value in moving the tech director around – put the money towards something else (Event transfers??)
 - iv. Rule changes – big one being Pop-off Valves for O4WD class.** Some feel that the costs are ill-represented. Darryl has asked competitors to forward their thoughts to himself and Graham Bruce (CARS Tech Director)
- c. RSO AGM (Positions up for election, Board reports)**
 - i. Awards & Notifications** – Need to compile list of award winners (Bruce & Warren) **Google sheets** document has been started to keep track.
 - ii. 2WD trophy** – Has been returned
 - iii. Overall Trophy** – Can be picked up at RPN from Simon Vincent – someone needs to contact him to have him bring it to the event
 - iv. Order awards** - Bruce
 - v. Invitations**
 - 1. ORRC winners & organizers – Darin or Bruce to invite??**
 - 2. OPRC winners & organizers, stewards, sweep – Warren to invite**
 - vi. Marques** – Warren to figure out who won for 2017
 - vii. Elections** – VP Nav, Secretary, Trustee
 - viii. Financials** – David to send to Jane Leonard asap
 - ix. Remove BEMC from delegates package details and AGM invites etc & prepare docs for AGM** - Kelly

- x. **Directors reports** – please all BOD members start thinking of your year end reports for 2017 – Kelly will send out due date soon
- xi. **Club 2017 Membership lists** – Kelly to send out requests to the RSO affiliated clubs for their 2017 Membership lists. These are used to show voting eligibility at the AGM.

ACTION: INVITATIONS TO BE SENT FOR RSO AWARDS LUNCH – WARREN/BRUCE

ACTION: OVERALL TROPHY TO BE PICKED UP FROM RPN – WHO IS TO CONTACT SIMON? – WH?

ACTION: DAVID TO SEND FINANCIALS TO JANE LEONARD

ACTION: WORK ON DOCUMENTS FOR AGM – KELLY

ACTION: ORDER AWARDS – BRUCE

ACTION: BOD MEMBERS TO WRITE 2017 DIRECTOR REPORT AND SEND TO KELLY – DUE DATE WILL BE SENT OUT ASAP

ACTION: 2017 CLUB MEMBERSHIP LIST REQUESTS TO BE SENT OUT ASAP - KELLY

d. Other points of discussion

- i. **Recent passing of Gary Neil** – long time ORRC competitor and green crew for January Jaunt passed recently
- ii. **January Jaunt – First ORRC event for 2018** – green crewed & ready to go
- iii. **LHFR** - Meeting on Thurs Jan 11 to finalize key officials & very basic schedule/details etc. In 2 weeks time there is a meeting with township/mayor with regards to having the even in the area (Ross, Warren, Bruce & Darryl(?) to attend). MCO treasurer shredded cheque that Lanark Township sent for return of some road damage payment – need to request new cheque at meeting
- iv. **First Aid Course** – Booked for Jan 13 in Aurora – just a couple of people signed up for it. – will go ahead
- v. **Finalize OPRC calendar & publish**
 - 1. **RPN** Feb 3
 - 2. **LHFR** May 5
 - 3. **BBR** June 23 (at Catchacoma)
 - 4. **Defi** – Sept 8
 - 5. **Tall Pines** – Nov 23/24
- vi. **OPRC Event Stewards** – Warren & Darryl to discuss for 2018 season & organize now for the full season
- vii. **RSO Website** – need to make sure all Club events are on the RSO calendar
- viii. **2019 CARS AGM (early 2020)** – will be held in Ontario – Darryl will offer RSO as hosts

Meeting adjourned at: 9:55pm Maynard/Mathew

5. Next Meeting - TUESDAY FEBRUARY 6TH, 2018 – Regular RSO conference call