



Approved Minutes

RSO Board/Executive Meeting – Monday September 18, 2017 Minutes

LOCATION – Teleconference – Meeting @ 7:30pm

NAME	POSITION	PRESENT
Bruce Leonard	President	Yes
Darryl Malone	CARS Rally Director for RSO	Yes
Warren Haywood	Vice-President – Performance Rally	Regrets
Darin Mayes	Vice-President – Navigational Rally	Yes
Kelly Mathew	Secretary	Yes
David Maynard	Treasurer	Yes
Ross Wood	Executive Assistant / Equipment Manager	Yes
Roger Sanderson	Webmaster	
Steve van Rees	Chief Scrutineer	
	Growth Committee	
Alasdair Robertson	Legislative Affairs	
Bob McCallum	BEMC Club Representative	
Martin Loveridge	KWRC Club Representative	Yes
Mike Koch	MCO Club Representative	Yes
Derek Vincent	MLRC Club Representative	regrets
Jean MacGillivray	OSCC Club Representative	Yes
	PMSC Club Representative	
Robert Switzer	St. LAC Club Representative	
Bryce Deathe	SPDA Club Representative	
Dietmar Seelenmayer	TAC Club Representative	

Agenda

1. Approval of/additions to agenda –

- a. Co-driver course
- b. Date for AGM
- c. Date for Budget Meeting

Moved for approval of the agenda as amended. Mathew/Maynard. Unanimous. Carried

2. **Approval of the minutes of the last meeting (July 25)** – Moved for approval of the minutes of the last meeting. Mathew/Mayes. Unanimous. Carried

3. **Treasurer's Report – David**

- No timing costs or levies in for Defi yet
- BEMC – no affiliation fees yet – email sent to whole BEMC BOD today
- OSCC – no affiliation fees yet - treasurer out of country – will send cheque upon return

Moved for acceptance of the Treasurer's report as presented. Maynard/Mathew.
Unanimous. Carried

4. **CARS update – Darryl Malone**

Next CARS meeting is this week. Darryl will send out notes after the meeting. Once discussion item at CARS that has been talked about prior to the meeting is the concerns with regards to the 'in town' stage at Charlevoix. CARS clarified rules with regards to barriers and buildings & that is cleared up now.

5. **Old Business –**

a. **Organizer Forum – Darryl** – Conference call took place last week. Handful of organizers on the call – good worthwhile discussion. Notes from the meeting have been sent to those who attended, organizers that could not attend, and the RSO BOD. Main points that were looked at:

- Costs** – for both competitors and events. Where the largest costs are & can anything be done about them.
- Roads** – should the stand alone events stick to single road competition. Also road damage costs for some events are getting too high & perhaps those events need to look for other stage locations.
- Entry numbers** – Small group to get together to call competitors (past & present) to see why they are not competing. **More info in new business**
- Organizer manual** – Peter Watt made a good start and is willing to carry on with some help.

b. **LHFR – Ross** – No update with regards to the township. Ross would like to meet with them soon but would like a rep from the LHFR organizing committee to go with them. Darryl to email past LHFR committee members to get the ball rolling on the LHFR planning and figure out who wants to volunteer to meet with the township.

ACTION: DARRYL TO CONTACT LHFR COMMITTEE TO GET BALL ROLLING & GET A VOLUNTEER TO MEET WITH THE TOWNSHIP & ROSS

- c. **RSO Ruleset – Levies Appendix A** – Bruce to resend to BOD – need Yes of No approval and will be posted.

ACTION: BRUCE TO EMAIL APPENDIX A TO BOD FOR APPROVAL AND TO BE POSTED ONLINE ASAP

- d. **Scrutineers – warren** – Contacted Jason & Jennifer Crandall RE: becoming event scrutineers? – No update – warren not available for call
- e. **Egan Road Repairs & state of road after BBR – Ross** – Not too much damage from BBR. Leaving it a little while longer before they do road prep for pines, but would like any new road work done before hunting season as trucks will help pack it down. It will also show that we are doing something to help improve the roads in the area.
- f. **Burnt River facility for Rallycross?** – Bruce visited the site in the summer & believes it unsuitable for a rallycross. However it would be a great sprint road. **UPDATE** – PMSC will be holding a rallysprint there on November 11th. Rough estimate for entry fee is around \$220 based on 5 car field. – more info after Club meeting on Sept 27
- g. **Rally Sprint insurance on CARS agenda** - Still on agenda for CARS meeting but CARS president did send out some information to the RSO BOD with regards to reasoning for certain levels of event insurance. Makes a lot more sense now as to why the insurance rates are what they are. CARS does seem to subsidize at all levels of competition. Darryl will still propose to CARS that we subsidize more to the rallysprint events as grassroots level & entry into the sport.

Basics of how insurance works in Canada:

- ASN sets rates for various levels in the sport (National, Reg, sprint etc)
- Not per car but per event
- CARS then predicts # of events & guestimates # of competitors to provide a per car levy (rather than per event)
- # of cars entered then dictates amount CARS is subsidizing
- RSO run a deficit for past couple of years.

6. **ORRC Report – Darin**

Not much been going on

Last event was in June

Club level – Snatr #4 was well run, SNATR #5 is this weekend.

Next ORRC – No Winter Maintenance Rally Sept 30 in Primrose. Had to adjust the route a little due to rough roads

7. **OPRC Report – Warren** no update – warren not available

8. **Legislative Affairs Report – Alasdair**

9. **Scrutineer’s report – Steve van Rees, Chief Scrutineer**

10. **Equipment Managers report – Ross Wood**

- a. **Defi timing** –went very smoothly once accommodation was sorted out
- b. **Replacing foam inserts** – Gradually replacing the protective foam inserts from the time equipment boxes. Quite expensive so Ross is keeping an eye on the spending
- c. **Tall Pines** – everything will be ok and organized for TP

11. Growth Initiatives –

- a. **Growth Committee** – working on Rally radio for TP – some discussion onto level we want to go with this – some want to expand a little more (for more cost) some want to keep it simple like last year. Once we have it organized we need to advertise it this year and ensure Tall Pines has the info so they can promote it also. If we can get the info in the spectator guide we need to do that soon (Donna Castledine is the one to contact there)
- b. **Inside track** - Want to know if RSO wants a ½ page advertisement in the Tall Pines spectator guide. Treasurer says we have the money to do it (cost would be \$450 plus HST) but discussion was had as to whether it would be beneficial.

Motion: RSO should put an advertisement in the Tall Pines 2017 Spectator Guide for \$450 plus HST. Maynard/Mathew. All against. Defeated.

RSO will not advertise in the 2017 TP spectator guide

12. New Business –

- a. **Calling Competitors past & present – Ross** - instead of questionnaires to find out why competitors aren't coming out to events Ross proposed to have a small group of people call them. Ross, Warren, Bruce, Darryl.
We can also use this to see what competitors are expecting at events with regards to tracking and timing & use the resulting information to perhaps cut costs at events (especially with regards to timing equipment) – revisit once we have competitor feedback.
Kelly has started a questionnaire that can be used as a starting point, plus other questions that we would like answered to have a guideline for the conversations. Darryl can get current list of competitors – also need past list

ACTION: KELLY TO SEND QUESTIONS TO ROSS

ACTION: DARRYL TO GET CURRENT COMPETITOR LIST OF CONTACTS

ACTION: NEED PAST LIST OF COMPETITORS – WARREN CAN YOU GET THIS?

ACTION: CALLING GROUP TO START CALLING COMPETITORS TO FIND OUT WHY THEY AREN'T ENTERING EVENTS & HOW THEY CHOOSE WHICH EVENTS TO COMPETE IN

- b. **Review of issues at Defi and RSO Action proposals – Ross**

Background – in 2016 CARS put Rallye Defi on probation, with list of actions it must complete and implement for the event to be allowed to run in 2017. Lots of improvements were made and the event was allowed to go ahead.

There was an incident with an Ontario competitor on stage & several issues have come to light since this incident. Basic details – Competitor had car fire mid stage – 1st car on the scene saw an OK sign (as competitors are required to show it if no medical emergency apparent) & carried on – 2nd car had used up their extinguishers on a previous vehicle & couldn't assist – 2nd car was then sent onto the next radio point to alert organizers of the issue – no marked radio point for remaining 9km of stage –Next

car on scene was stopped as competitor then used the red cross to get help with the fire – when Car 99 eventually got there it was not equipped with extinguishers.

From this, Ross would like to point out a number of discussion points and items for us to look into further.

- i. Fire Extinguishers – RSO should purchase fire extinguishers to lend to competitors who have used or loaned theirs.

Spare extinguishers – Ross suggested that RSO purchase a number of extinguishers to have on hand (possible at the start of a stage or finish of a stage, available to competitors who have had to use an extinguisher on a previous stage) – Competitors are not supposed to run a stage without the required number of extinguishers, however this then may encourage teams not to help other competitors as they don't want to be disqualified from the next stages. – Ross to look into costs of purchasing some extinguishers for RSO events.

ACTION: ROSS TO RESEARCH COSTS OF PURCHASING EXTINGUISHERS

- ii. Radio Boards – remind organizers that all radio operators in stages are identified with radio boards. Also that radio positions are identified in Route Books whenever possible.

Where possible, Ross suggested that all radio cars should have a radio board displayed. On top of that, if there are certain locations ahead of time that organizers know will definitely be a radio point, these locations should be made available to competitors so they can add them to their route books. Not all Blue boards need to be listed to competitors but a couple per stage would be useful – course cars could carry spares in case radio points are missing any.

- iii. Course Car eqpt – assure that all course cars have equipment outlined in CARS Safety Guidelines (First Aid, Fire Extinguisher etc)

ALL course cars should be equipped similar to a rally car with regards to first aid and fire extinguishers ESPECIALLY car 99 – Car 99 is essentially the final rally car on the road

- iv. Car 99 – remind organizers that Car 99 should follow closely after the last competitor, as they are the safety net for the last car.

— *Our safety system is based on the fact that cars are 1 minute apart and have that support system 1 minute behind them. Car 99 needs to be able to provide the same to the last rally car on the road*

- v. Not abandon competitors – assure that events do not abandon competitors out in the woods.

Organizers must ensure that any teams left on stage must have support to get out. Especially true in the colder events, or in the case where they have to wait a long time for service crew/have no help with them etc. Organizers must make sure that teams are not just left out there – sometimes without any way of contacting help.

- vi. Revisit Rules – review some rules e.g. 17.9 re safety warning devices.
 - a. **Compulsory tracking – Ross** Defi organizing committee commented that they will not be using tracking equipment in 2018 – Ross believes this will now be big topic of discussion again for CARS – Forewarning RSO that it may be back on agendas ASAP
 - b. **Codriver Course** – Kelly has been discussing with Alan Ockwell about running a co-driver course at low/no cost to the attendee. Just in prelim discussion stages at the moment – more to follow – would like to offer it at a reasonable cost to encourage more people to get involved in the sport. Great for both drivers & co-drivers & can use it as a good platform to promote safety practices at events etc. Alan would like to be able to do some hands on training ie. Recce & note reading possibly on a closed road.

Bruce offered a free location as the JD Smith Training room at the Concord location (Keele & 7) – could also set up timing boards and scenarios in the yard (no driving at speed!)

ACTION: KELLY TO HAVE FURTHER CONTACT WITH ALAN

- c. **AGM & Banquet date** - Date settled on Saturday March 24th 2018 – need to book hall and catering

ACTION: KELLY TO CONTACT PETE & HAVE HIM ORGANIZE THE HALL AT PETERBOROUGH FOR MARCH 24, 2018– COPY THE BOD ON IT SO WE HAVE CONTACT FOR FUTURE

- d. **Budget meeting date** – Need to set this for December (?) – Ross to contact Pete G as to how we have done it in the past

ACTION: ROSS TO CONTACT PETE G WITH REGARDS TO WHEN WE USUALLY DISCUSS THE BUDGET

j. **Club News –**

a. **British Empire Motor Club (BEMC) (per Bob McCallum)**

b. **Kitchener–Waterloo Rally Club (KWRC) (per Martin Loveridge)**

Nothing much been happening. Rallycross last weekend, 28 cars, some of regulars were missing, but still had a good event

c. **Motorsport Club of Ottawa (MCO) (per Mike Koch)**

Nothing much going on as they have a very weak rally contingent at the moment

d. **Maple Leaf Rally Club (MLRC) (per Derek Vincent)**

(Bruce Leonard to update) – Meeting this week. Tall Pines coming up – coming along nicely, sponsorship doing well, pre-green crewing monday

e. **Ottawa Sports Car Club (OSCC) (per Jean MacGillivray)**

OSCC news (Jean MacGillivray, Rally Chair)

The Ottawa SportsCar Club (www.ottawasportscarclub.ca) surpassed the 100-member mark in early August, and we continue to welcome more people.

One of our more distant members, Andy Proudfoot (Gander, Nfld.), teamed up with driver Stan Hartling (Turks and Caicos) in the Ledwidge Lookoff Rally in Nova Scotia on August 19-20. Stan brought his 2002 STI to the event. The team finished seventh out of eleven teams.

Stan and Andy also entered Targa Newfoundland, with Stan to run his 2006 Lotus Exige in the Targa Open division. Andy tells me their gearbox blew up on Monday afternoon, and they DNF'd. Their decision not to continue was made easier because Stan wanted to get back to the Turks and Caicos to deal with the aftermath of Hurricane Irma. Our thoughts are with Stan as he goes through this difficult time.

The OSCC were planning to hold a navigational rally this fall, but ill health has forced us to postpone the event until next spring or early summer.

We've held discussions about a possible winter rallycross event, which will depend on circumstances beyond our control (health and weather). We'll need a good blanket of snow to hold the event. We'll have a better idea going into December.

f. **Peterborough Motor Sports Club (PMSC) (per ???)**

PMSC currently without a Rep – correspondence going through Mike Van Rees. Next club meeting on Sept 27th. Organizing a rallsprint for November 11th & will have details ironed out at Club meeting.

Presidents Prize Navigational event is still being finalized.

g. **St. Lawrence Automobile Club (St. LAC) (per Robert Switzer)**

h. **Subaru Performance Drivers' Association (SPDA) (per Bryce Deathe)**

i. **Toronto Autosport Club (TAC) (per Dietmar Seelenmayer)**

Meeting adjourned at: 9:45pm Maynard/Mathew

k. **Next Meeting - Monday October 16th, @ 7:30pm**