



## Approved Minutes

### RSO Board/Executive Meeting – Tuesday June 20 , 2017 Minutes

LOCATION – Teleconference – Meeting @ 7:30pm

NAME	POSITION	PRESENT
Bruce Leonard	President	Yes
Darryl Malone	CARS Rally Director for RSO	Yes
Warren Haywood	Vice-President – Performance Rally	Yes
Darin Mayes	Vice-President – Navigational Rally	yes
Kelly Mathew	Secretary	Yes
David Maynard	Treasurer	Yes
Ross Wood	Executive Assistant / Equipment Manager	Yes
Roger Sanderson	Webmaster	
Steve van Rees	Chief Scrutineer	
	Growth Committee	
Alasdair Robertson	Legislative Affairs	
Bob McCallum	BEMC Club Representative	
Martin Loveridge	KWRC Club Representative	Yes
Mike Koch	MCO Club Representative	
Derek Vincent	MLRC Club Representative	Yes
Jean MacGillivray	OSCC Club Representative	Yes
Lindsay Webster	PMSC Club Representative	
Robert Switzer	St. LAC Club Representative	
Bryce Deathe	SPDA Club Representative	
Dietmar Seelenmayer	TAC Club Representative	

## Agenda

### 1. Approval of/additions to agenda –

- a. **RSO Levies** – need to adjust list of OPRC levies on Appendix A
- b. **2017 Insurance rates** – need updating on Appendix A
- c. **EZ Track Contract** – If an event drops out mid series do we still owe money to Mark Williams for the equipment?

Moved for approval of the additions to the agenda. Maynard/Mathew. Unanimous. Carried

2. **Approval of the minutes of the last meeting (May 23rd)** – Moved for approval of the May 23<sup>rd</sup> Minutes as written. Mathew/Malone. Unanimous. Carried

3. **Treasurer's Report – David -**

Points of discussion:

- Income from AGM Banquet – should be \$80 not \$40 – PMSC owe for 2 guests
- OPRC levies are not itemized in report with regards to income but certain levies do generate expenses – asked that David adjust the financials to show Event levies, timing equipment expenses/income, tracking expenses/income & RDF expenses/income on the financial report
- RallySprint \$350 expense – David to clarify with previous RSO Treasurer (Pete Gulliver) what this is from – possibly expenses split between TP, BBR & MLRC RS.
- Affiliation fees – missing 2 fees: OSCC & BEMC – David to follow up
- Request put in from OSCC that RSO consider their 2017 affiliation fees:

**Motion: To accept 1/2yr affiliation fee from OSCC for 2017 in the amount of \$50. Maynard/Haywood. Unanimous. Carried**

OSCC will pay \$50 affiliation fee for 2017 – David to contact OSCC treasurer with regards to fees

Moved for acceptance of the financial report as submitted. Maynard/Mathew. Unanimous. Carried.

**ACTION: CONTACT PMSC WITH REGARDS TO AGM BANQUET TICKETS – DAVID**

**ACTION: ADJUST RSO FINANCIAL REPORTS TO SHOW INCOME & EXPENSES FOR OPRC LEVIES**

**ACTION: CONTACT PETE GULLIVER RE \$350 RALLYSPRINT EXPENSE – DAVID**

**ACTION: FOLLOW UP WITH MISSING AFFILIATION FEES (BEMC & OSCC) – DAVID**

4. **CARS update – Darryl Malone - NO REPORT – NEXT CARS MEETING JUNE 21**

**ACTION: SEND REPORT TO RSO BOARD ONCE MEETING HAS TAKEN PLACE - DARRYL**

5. **Old Business –**

- a. **HAM/Distracted Driving Law** –See Legislative Affairs
- b. **Organizer forum** – Darryl – No update

**ACTION: DARRYL TO START EMAIL THREAD WITH OPRC EVENT ORGANIZERS WITH REGARDS TO FORUM**

- c. **LHFR meeting with mayor, admin assistant & roads guy, May 25** – Update – Bruce/Ross Went well. No dollar amount yet with regards to road damage for LHFR. \$2500 deposit was sent to them, but the understanding is that they will be returning a portion of that – no idea yet of amount. Mayor says before the event, land owners demanded that the roads be fixed after the rally. Bruce had said we would try to survey our competitors and volunteers to see how we are spending money in the township. Limited

opportunities to do so, but we need to see how we can improve this in the future (promote certain restaurants/gas stations etc to competitors & volunteers as to how they can support the local community).

Lanark Highlands is not a large area & does not include many towns. Town of Lanark is the south border to the township.

A survey will be conducted through survey monkey to get the information to take to the council & help the organizing committee for future events. We need to take the information to the council and ask them how can we spend that money in their township to benefit them

***[as an aside – the idea for producing an RSO survey to send to competitors after every event so we can have this information for all the local communities involved with OPRC events – Suggested Growth Committee take this over – maybe discussed further in New Business]***

After the meeting another councilor has requested to speak to Ross about the event & is very keen to work with us with regards to keeping LHFR alive. – Ross to update after phone call.

Also in future: Food drive was a great community benefit at previous LHFRs as well as the local youth group doing the BBQ .

**ACTION: EMAIL LIST OF VOLUNTEERS & COMPETITORS AT LHFR NEEDED – DARRYL (MOTORSPORTREG.COM)**

**ACTION: SURVEY DRAWN UP ON SURVEY MONKEY & SENT WITH MAP OF AREA SO COMPETITORS & VOLUNTEERS UNDERSTAND THE LANARK HIGHLAND TOWNSHIP BOUNDRY WHEN ANSWERING SURVEY QUESTIONS - DARRYL/WARREN**

**ACTION: FOLLOW UP WITH COMPETITORS/VOLUNTEERS A WEEK AFTER SURVEY IS SENT OUT IF NO REPLY RECEIVED - WARREN**

## 6. ORRC Report – Darin

- a. Last event – TAC – Discover Ontario in the Barrie area. Reasonable # of teams (16 – 6 expert, 10 novice including new teams). Ran well with only one checkpoint issue. Awards were also presented before results had been seen by teams & there were some discrepancies but that was eventually sorted out.
- b. Next Event – No Winter Maintenance – SPDA – Sept 30, 2017
- c. SNATR series doing well, reaching out to new people
- d. Next SNATR (4) is August 5. In Elora. 1<sup>st</sup> time organizer Brandon Pace will be heading this event. RSO President Bruce Leonard thanked KWRC for putting on the great SNATR series, filling in the gap between ORRC events.

7. **OPRC Report – Warren –**

- a. **Rally of the Voyageurs (ROTV)** will remain on the OPRC calendar for 2017. Organizing team says things are coming together & MNR, having given approval, will be sending the paperwork shortly. BBR organizing team wants to know why ROTV gets a break with regards to levies – it was explained that the decision was made for the benefit of the OPRC and it's competitors, trying to maintain a certain standard to the OPRC events.
- b. **LHFR 2018** - not wanting to lose momentum from 2017, the 2018 organizing team has already started to work on next years event. SPDA, MCO and OSCC are working together and over the next 60 days, the organizing committee should be finalized & route done by the end of next month. LH council was very unhappy with 2017 event but was very pleased that RSO reps came to see them & we are hoping to have a good relationship with them for 2018.
- c. **Black Bear Rally (BBR)** Organization well underway. Ross & Derek went to see the route last week & roads currently in good condition. Approx. 123km stage with 100m transit. New 8km stage for 2018 (never been used on any event before). Should be no issue with safety plan or supp regs. Derek was happy to suggest Kelly M as a 'junior' steward at the event – good learning experience for the role. Warren will have stewards organized for the event soon. Warren H possible senior steward at event.
- d. **Tall Pines (TPR)** – Lincoln Electric has come on board as significant title sponsor. 3 sponsors to come out of Motorama with Lincoln being the biggest.

8. **Legislative Affairs Report – Alasdair**

***Distracted Driving Laws - update***

*I'm sorry not to be with you on the call this evening. I do have a report on the 5-Year Exemption Review for Hand-Held Radio Use which MTO has been conducting.*

*I attended a meeting last month at MTO with members of the Road Safety Policy Office. The other attendees were two representatives of Radio Amateurs of Canada and a representative of the courier industry. This was a good meeting.*

*The consultation/input period is now ended and MTO staff are in the process of drafting a recommendation for the Deputy Director (who was at the meeting I attended, and who I know slightly from the Street Racing file). From there it will go to the Deputy Minister (top dog on the Civil Service side at MTO) and then to the Minister (political) who will make a final decision. This could happen quickly, or it could take until the fall sometime. Based on a conversation I had with a contact at MTO, I expect that they will either extend the exemption, or make it permanent. Either is good for us.*

*We might have to give a couple of MTO staffers a ride on shakedown somewhere down the line. It seems there are still car-guys at MTO.*

*Best regards,*

*Alasdair*

9. **Scrutineer's report – Steve van Rees, Chief Scrutineer**

## 10. Equipment Managers report – Ross Wood

Couple of clocks to go back to UK for repair but Andrew thinks he may actually be able to fix himself. 2 big displays not working properly & Christine is trying to fix. Timing team all set to go to BDC

## 11. Growth Initiatives – Difficulties getting GC to meet – Meeting set for Tuesday June 27 – Derek Vincent to join GC team

## 12. New Business –

- a. **Non-OPRC performance rally rules – Kelly** – are these needed? – general consensus is no, CARS GCRs must be followed. – Alternative to a club performance event is rallysprint.
- b. **RSO Levies** – need to be clearer in Appendix A. List total levies due per car then break down that amount. Needs to be easy for competitors & organizers to know exactly what is to be paid & leaves no room for misinterpretation. There will be a note added to the OPRC Rule Set stating that all levies must be paid. Bruce will re-vamp Appendix A.
- c. **2017 Insurance Rates** – Information needs updating on Appendix A. Derek Vincent (MLRC) would also like to bring up the topic of insurance rates with CARS again. Currently it costs more in insurance for a Rally Sprint than it does for a single road performance rally & he would like to know why. An email thread will be started to discuss this before taking the request to CARS. Kelly to set up meeting/discussion between Darryl, Ross, Warren, Derek & Bruce.
- d. **EZTrak Contract** – RSO is not responsible for paying fees if an OPRC event is cancelled. We need to be clear that tracking equipment is a mandatory levy in the OPRC but is also a great tool for organizers.
- e. **RSO Event Surveys** – Discussion into creating an RSO headed survey that will be sent to competitors and volunteers after each OPRC event. The information collected will be useful to both organizing committees and RSO itself. The survey will aim to collect information with regards to spending in the community hosting the event, competitors and volunteer satisfaction with the event & the information available to them leading up to the event.

Each organizing committee will be able to put forward specific questions pertaining to their event that they would be interested in hearing the answers to ie. BBR organizing team would like to know whether competitors and volunteers prefer a Friday/Saturday format or a Saturday/Sunday format etc.

The surveys would be designed & distributed through Survey Monkey & may have a fee involved. However, the RSO board believed that the information gathered from these surveys would be very valuable to organizing teams & RSO to help better organize & encourage competitors and volunteers to support the events in the future. A quick look into fees shows \$400/yr for unlimited surveys.

The basic survey will be the same but tailored towards each specific event. The survey will be sent out on behalf of RSO about a week or 2 (max) after an event, giving competitors and volunteers time to recover & think about it. Questions will be designed in a way that is easy to answer with the opportunity to expand on the answers if they

wish. This task has been delegated to the Growth Committee for further discussion. (at the GC meeting on Tues June27)

**ACTION: APPENDIX A – RSO LEVIES TO BE UPDATED SO THEY ARE CLEARER TO COMPETITORS AND ORGANIZERS. – BRUCE**

**ACTION: NOTE TO BE ADDED TO THE OPRC RULE SET THAT ALL LEVIES MUST BE PAID BY OPRC EVENTS – WARREN**

**ACTION: SET UP DISCUSSION WITH REGARDS TO 2017 EVENT INSURANCE RATES – KELLY**

**ACTION: GROWTH COMMITTEE TO DISCUSS DESIGN & IMPLEMENTATION OF EVENT SURVEYS TO COMPETITORS AND VOLUNTEERS - GROWTH COMMITTEE**

f. **General Discussion – Warren**

Having recently been exposed to both Rally Barbados and Global Rally Cross, Warren wanted to share some of his recent experiences & ideas that the events use.

- i. For example - Service at Rally Barbados was anywhere the teams wanted to set up & they had a max time they could spend in there (1.5hrs) – Teams then were able to go to the next stages but not necessarily in seeded order – they just had a target time that they must leave service by.
- ii. Warren suggested the GC look into ways that rally can be more accessible to crews & the ways events are run. Can we offer a different event layout staying within the framework of the rules. Eg. Remote refuel & tire drop at LHFR 2017, introduction of the Sat/Sun format at BBR a couple of years ago.
- iii. GC to look into ideas as to how we can offer unique experiences at an event & try some out. Some may work, some may not, but we need to try new things & see how it goes.
- iv. Derek Vincent will be joining the Growth Committee

**13. Club News –**

- a. **British Empire Motor Club (BEMC) (per Bob McCallum)**
- b. **Kitchener–Waterloo Rally Club (KWRC) (per Martin Loveridge)**
- c. **Motorsport Club of Ottawa (MCO) (per Mike Koch)**
- d. **Maple Leaf Rally Club (MLRC) (per Derek Vincent)**
- e. **Ottawa Sports Car Club (OSCC) (per Jean MacGillivray)**

OSCC news (Jean MacGillivray, Rally Chair)

Early in 2017, a new Ontario club came into being. The Ottawa SportsCar Club ([www.ottawasportscarclub.ca](http://www.ottawasportscarclub.ca)) is affiliated with CASC-OR and RallySport Ontario, and has 83 members to date. We are racers, rallyists, karters, senior officials, corner marshals, volunteers and supporters. All that's needed to belong is a love of motorsports.

I'm proud to tell you that two of our members, club President Terry Dale and open-wheel racer General Lewis Mackenzie, have just been inducted into the Canadian Motorsports Hall of Fame!

The Rally side is represented by club Director Jim Morrow, Rally Chair (me), and

members Mathieu Ayotte (OPRC competitor) and Andy Proudfoot (international and domestic rally competitor). Mark McDonald, a former OPRC competitor-turned-racer, is our Competition Chair. The Executive shares our enthusiasm and we are eager to see what we can accomplish in the coming months and years.

We're also exploring what pooling our talents can bring to the sport in our part of the world, and to that end we met to begin talks with representatives from MCO and NCSC. Together, perhaps we can offer Ottawans a broader range of rally activities — from educational opportunities, entry-level TSD's and rallycross, up to rally sprint events and OPRC's Lanark Highlands Forest Rally. We will build up a pool of organizers, venues, materiel, workers and competitors. What we all share is a desire to grow the sport. Next up: We await news from CARS as they vote at their next meeting on whether to include the OSCC in the family of Canadian rallyists. Stay tuned!

- f. Peterborough Motor Sports Club (PMSC) (per Lindsay Webster)**
- g. St. Lawrence Automobile Club (St. LAC) (per Robert Switzer)**
- h. Subaru Performance Drivers' Association (SPDA) (Bryce Deathe)**
- i. Toronto Autosport Club (TAC) (per Dietmar Seelenmayer)**

Meeting adjourned at: 10:10pm DM/KM

**14. Next Meeting - July 25<sup>th</sup> @ 730pm**