



Meeting Minutes

RSO Board/Executive Meeting – Tuesday January 19th, 2016 Minutes

LOCATION – Teleconference – Meeting @ 7:00pm

NAME	POSITION	PRESENT
Bruce Leonard	President	Yes
Peter Watt	CARS Rally Director for RSO	Yes
Warren Haywood	Vice-President – Performance Rally	Yes
David Maynard	Vice-President – Navigational Rally	Yes
Kelly Mathew	Secretary	Yes
Pete Gulliver	Treasurer	Yes
Ross Wood	Executive Assistant / Equipment Manager	Yes
Roger Sanderson	Webmaster	
Steve van Rees	Chief Scrutineer	
Jeremy Norris	Growth Committee	Yes
Alasdair Robertson	Legislative Affairs	
Bob McCallum	BEMC Club Representative	
Martin Loveridge	KWRC Club Representative	Yes
Mike Koch	MCO Club Representative	
David Maynard	MLRC Club Representative	Yes
Pete Gulliver	PMSC Club Representative	Yes
Robert Switzer	St. LAC Club Representative	
Trevor Hancher	SPDA Club Representative	
Dietmar Seelenmayer	TAC Club Representative	

Agenda

- 1. Approval of/additions to agenda** – Approved as written. Gulliver/Maynard. Unanimous. Carried
- 2. Approval of the minutes of the last meeting (Dec 7)** – Approved as written. Mathew/Haywood. Unanimous. Carried

3. **Treasurer's Report – Pete** Financial documents were sent out ahead of time. The Treasurer's Report includes the newly approved budget.

Motion to accept the Treasurer's report as submitted. Gulliver/Watt. Unanimous. Carried

Discussion into the placement of the \$15,000 previously invested in GIC's. On David Maynard's advice it was approved to split the \$15,000 into 2x \$2500 and 2x \$5000 GICs. David will go ahead and organize this.

4. **CARS update – Peter Watt**

- a. **Affiliation & rally licence costs** – Have stayed the same for 2016
- b. **Insurance levies** – Have increased for 2016
- c. **Appointment of Regional Steward for Tall Pines** – Warren will send his recommendation of Pines Regional Steward for BOD approval. We also need a list of available/trained Ontario Stewards to send to Peter Watt.
- d. **CARS Report from Jan 18th CARS Meeting will be sent separately (if available)**
One thing to note from the CARS meeting – All CARS clubs must have appropriate websites & be well maintained. Must be kept up-to-date with correct information. Jeremy N noted it may be possible to have RSO clubs 'piggyback' off the OPRC website – will look into this more.

ACTION: WARREN TO RECOMMEND REGIONAL STEWARD FOR TALL PINES TO RSO BOARD FOR APPROVAL

ACTION: WARREN TO SEND A LIST OF THE ONTARIO STEWARDS TO PETER W

ACTION: JEREMY N TO TALK TO PETER W ABOUT PMSC RECEIVING WEBSITE HELP FROM THE OPRC SITE ONCE UP AND RUNNING

5. **Old Business –**

- a. **LHFR Stewards Report** – Warren – No contact been made with Alasdair. Remove from future agendas.
- b. **Pre-Training Seed 6 Drivers – Warren** – Document outlining plans is almost completed – just getting a little more info from Peter W with regards to licencing.
- c. **AGM -**
 - i. **Elections this year:** *Regional Rally Director (RSO Representative on CARS Board)*
VP Navigational
Secretary
Trustee #3

- ii. **Awards recipients** – invitations & plaques need to be organized. As in previous years we will combine awards where applicable. Invitations need to go out soon, VPs need to send list of recipients to Bruce so we can notify the award winners asap.

ACTION: WARREN & DAVID TO SEND BRUCE THE LIST OF AWARD WINNERS FROM THE ORRC AND OPRC

- iii. **Awards Lunch** – Lunch will be organized by Pete G – Just needs numbers the week before. We need to put together the list of people that will be invited, as well as collecting the numbers of those who reply to say they are coming.

ACTION: NEED TO PUT TOGETHER FULL LIST OF STEWARDS, ORGANIZERS & BOARD/EXECUTIVE MEMBERS THAT WILL BE INVITED TO THE LUNCH

ACTION: NEED TO START COLLECTING A LIST OF THOSE WHO REPLY TO SAY THEY WILL BE ATTENDING

- iv. **End of Year Reports** – Board members need to start writing their end of year reports & forward to Kelly for inclusion in the delegates package. These reports will also need to be available to put on the RSO website ahead of the AGM

ACTION: BOARD MEMBERS TO FORWARD COMPLETED END OF YEAR REPORTS TO KELLY FOR POSTING ON RSO WEBSITE AS WELL AS IN THE DELEGATES PACKAGE AT THE AGM

- v. **Club Membership lists** – Currently have PMSC, TAC & KWRC – Need the remaining lists.

ACTION: CLUB REPS TO REMIND CLUB MEMBERSHIP THAT THE 2015 LIST OF CLUB MEMBERS NEEDS TO BE FORWARDED TO KELLY – MISSING MLRC, SPDA, ST. LAC, BEMC AND MCO.

- vi. **Notifications** – Need to be sent out no less than 30 days prior to the AGM. Positions up for election need to be publicized. (post in forums, FB, Meeting Minutes, Car Zero Report)

ACTION: WRITE UP NOTIFICATION INCLUDING POSITIONS UP FOR ELECTION TO POST RE: RSO AGM MARCH 19, 2016

- d. **OPRC Competitor Survey** – Bryce has expanded the questions slightly, & Bruce will contact him with regards to getting the survey ready to send out

ACTION: BRUCE TO CONTACT BRYCE RE: OPRC COMPETITOR SURVEY AND GETTING IT SENT OUT TO OUR CONTACT LIST

- e. **ECRC – Warren/Peter W** – ECRC is a go. It includes all the Eastern regional events as well as the regional portion of 4 National events. Speed factor is based on what they have at the first event of the year, so even if they improve, they are still eligible. We need to make competitors aware of the championship. (it includes all the OPRC events)

ACTION: POST ECRC PROMO POSTER TO RSO WEBSITE AND SOCIAL MEDIA SITES

- f. **CARS Regional Rep Committee- Bruce** – We need to find a solution to the problem of electing a CARS Regional Rep. We specifically need a Bylaw change. Pete G to forward his proposal to the rest of the Board. We need to have something in place by **JAN 30 2016**

ACTION: BOARD MEMBERS TO READ THROUGH PETE G'S PROPSAL. WE THEN NEED TO LOOK AT PUTTING TOGETHER A BYLAW CHANGE PROPOSAL THAT MEMBERS NEED TO VOTE ON – POSSIBLY AN EXTRAORDINARY AGM NEEDS TO BE HELD BEFORE THE MARCH 19TH MEETING. DEADLINE FOR PROPOSAL IS JANUARY 30, 2016

- g. **RSO Website** – Roger S is to organize the SSL cert

ACTION: BRUCE REMIND ROGER TO PURCHASE THE SSL CERT FOR THE RSO WEBSITE

- h. **RSO Scrutineers** – List of available RSO Scrutineers to be readily available to event organizers to ensure Steve Van Rees doesn't have to be present at every event. Steve would probably be the best person to put this list together. Martin L will be in touch with Steve in the near future & will ask him to put this together

ACTION: MARTIN LOVERIDGE TO ASK STEVE VAN REES TO PUT TOGETHER A LIST OF RSO SCRUTINEERS THAT CAN BE CALLED UPON TO PROVIDE SCRUTINEERING SERVICES AT THE OPRC EVENTS THROUGHOUT THE YEAR

6. **ORRC Report – David**

Next ORRC event is Jan 30th 2016, Frostbite Rally. Organization is in pretty good shape. Any volunteers can report to Dennis Wharton, Martin Loveridge, Roger Sanderson etc.

7. **OPRC Report – Warren**

a. **Old Business** –

- i. **TP Regional Podium** – Warren will discuss regional podiums with TP coordinator in the next week to ensure the correct podiums are displayed.

ACTION: WARREN TO CONTACT IAN WRIGHT RE: TP REGIONAL PODIUMS

- ii. **Results-** Some minor corrections were made and are now up online.
- iii. **2016 OPRC Rule Set** – 2 ideas were put forward for possible rule changes for the 2016 OPRC Rule Set (some discussion was had at the OPRC Growth Committee meeting the previous week)

1. **Decrease the number of standalone events that a competitor must enter to 1 in order to be eligible for the OPRC**– There was a lot of discussion with regards to this. Original rules were put in place when there were 4 standalone OPRC events – now there are only 3.

Peter Watt/Maynard proposed a ***Motion to change the number of standalone OPRC events competitors are required to enter in order to qualify for the OPRC to 1 event.*** 5 For. 1 Against. Carried

2. **Allow competitors to be eligible for the Ontario Performance Rally Championship without holding a RSO affiliated Club membership – Not approved**

– It was decided that we still need to ensure that anyone who wished to be eligible for the OPRC needs to be a Club member. We do however need to make competitors aware that this is required. When promoting the OPRC we need to ensure competitors know they need to purchase a membership and perhaps have a 1 event grace period for them to decide if they want to participate in the championship.

- Post the notice wherever OPRC promotion is being posted.
- Ensure all competitors entering an event that are not RSO Affiliated Club members are aware that in order to be eligible to gain points in the OPRC they need a club membership
 - Encourage all OPRC events to include this notice in their Supplementary Regulations
 - Encourage all OPRC events to offer club membership on their event entry forms
 - Encourage all event registrars to remind any entrants they see are not Club members of the OPRC eligibility rules

ACTION: RULE CHANGES TO BE MADE TO THE 2016 RULE SET & POSTED/DISTRIBUTED – WARREN

ACTION: CONTACT OPRC EVENT ORGANIZERS ENCOURAGING THEM TO ADD A NOTICE TO EVENT SUPPLEMENTARY REGULATIONS RE:RSO MEMBERSHIP NEEDED FOR OPRC ELIGIBILITY AND ENCOURAGE OFFERING MEMBERSHIP OPPORTUNITY ON ENTRY FORMS

8. Legislative Affairs Report – Alasdair

9. Scrutineer’s report – Steve van Rees, Chief Scrutineer

10. Equipment Managers report – Ross Wood

- a. **Pylons** – Ross found some cheap pylons. Usually they are \$13+tax, found them for much cheaper – bought 20
- b. **Tape** – In the next few weeks will purchase a 2yr allotment of tape – cheaper to buy it in bulk
- c. **Timing Team** – going ahead with plans for Rallye Perce Neige

11. Growth Initiatives – Jeremy

- So far the growth committee has had a good couple of meetings. Putting together a marketing plan, OPRC info guide, and requirements document for the OPRC website.
- There is a google drive available for shared media/photos/videos etc where organizers, Board members and committee members can post owned items that can be shared for promotional use.
- www.oprc.ca web domain has been renewed.
- info@oprc.ca is the email address that can be used by anyone needing any information on the OPRC.
- Currently looking to streamline the OPRC social media (Twitter, Instagram, YouTube, Facebook) by using content manager software.
- Also looking at pricing of promotional items: flags, tent etc.
- At the 2016 Budget meeting \$2000 was allocated for use by the Growth Committee to promote the sport
- Would like to book a 15-20 minute spot at the AGM/Awards lunch to show what we have planned for promoting/improving the OPRC.
- Changed a couple of words in the Sponsorship Contract – Will recirculate to Board members with changes.

ACTION: JEREMY TO RESEND FINAL SPONSORSHIP DOCUMENT TO THE BOARD

12. New Business –

- a. **Out of Province Stewards** - Finalize amount for out of province steward expenses. Currently Ontario stewards receive \$150 & Out of Province stewards receive \$250. These expenses are to cover travel costs. It was discussed & agreed upon to increase out of steward expenses to \$350
- b. **Standalone Events – Pete G** – with inclusion of ECRC in OPRC events we need to define the meaning of 'Standalone' events. The term 'Standalone' will now be '**Standalone Regional**'
- c. **HAM course – Ross**
Ross would like to go ahead and start organizing a HAM radio course. Possibly April 2nd or 9th – Will depend on Roger Sanderson's schedule.

ACTION: ROSS TO GO AHEAD AND START ORGANIZING HAM COURSE

- d. **First Aid Course – Warren** – Tentatively booked for Jan 31 (sun) but it clashes with MLRC RallyX and is only a week out from Rallye Perce Neige. It was decided to cancel the Jan 31 date and organize a course to take place after PN but before the next event, LHFR in May. Possibly March – Warren to look out for a suitable spot in the calendar.

ACTION: WARREN TO ORGANIZE FIRST AID COURSE FOR A DATE IN MARCH

- e. **Competitor Rep on CARS Board**
Voting for the CARS Competitor Rep is finalized Thursday Jan 21st. There are 2 candidates, Jeremy Norris & Justin Bayliff. The response has been slow so far. We need to make competitors aware that they are eligible to vote if they have held a CARS licence at any point since 2012. Need to email RSO competitors as well as post on social media sites.

ACTION: BRUCE TO SEND OUT AN EMAIL TO RSO COMPETITORS REMINDING THEM TO VOTE

ACTION: KELLY TO POST A REMINDER ON OPRC & RSO FACEBOOK PAGES

13. Club News –

- a. **British Empire Motor Club (BEMC) (per Bob McCallum)**
- b. **Kitchener–Waterloo Rally Club (KWRC) (per Martin Loveridge)**
KWRC held elections at the Jan. 14th 2016 meeting and all the incumbents were returned.

Martin attended the CARS AGM on Saturday and the actual AGM portion went quickly. Most of the day was taken up with the board looking for feedback on how to address

the decline in entry levels for the national rallies. Focus groups were assigned and ideas reported but what became apparent to me is a good club system is the base for all the other activities. If clubs could become more cohesive, mentoring newcomers, having more social interaction and cross organizing events the entries in events will take care of themselves. The clubs are the only members of CARS and I think there could be more emphasis on club development.

In other news the the CARS new website will debut about the middle of February with a total of \$50k having been spent on it, the largest expenditure CARS has ever made excluding the filming and TV costs. Yokohama are not sponsoring any motorsports now, they spent their entire budget (\$60 Million a year for 5 years) on the Chelsea FA (Soccer to us). Searches for other sponsors continue without any positive results and we are lucky to have Subaru support us so well for so long.

Our annual awards dinner is on **January 23rd** in Ingersoll. It's much the same as previous years, we do roast beef, ham, potatoes and veg. Some people bring a salad or desert but it's not necessary. Plan on arriving about **6:00PM** and we'll serve the food about **6:30**. After dinner we'll re-arrange the chairs and do some awards to deserving club members then move on to our special guest speaker. You need to let me know how many are coming so we have enough food, just reply to this email or use the link.

This year we are very privileged to have Tom Burgess and his wife Ann as our guests, they are flying in from Parksville B.C. Tom began his rally career in 1959 using an MG-TD which proved somewhat unreliable so he moved on to an MG-A, winning the Thunderbird rally in 1963. He also won Thunderbird again in 2015. Tom has won events and championships as both a driver and co-driver throughout his career. If you look at the rule book under lifetime standings you'll see he still leads the Grand-Master category, and his name shows up as a championship winner throughout the years.

Tom also wrote the original performance rally rule book, was president of the predecessor to CARS and has stewarded Canadian, American and FIA rallies. I could go on and on, but it's best to come to the dinner and hear from him yourself. Tom is probably the most experienced person in rally in Canada or the US, don't miss it.

Dennis and Roger are organizing Frostbite on **Jan. 30th.** and we'll need competitors and checkpoints. If you're available, let us know. Instructions are almost ready to print.

Finally, Andrew, Teresa and Greg have been looking for new rallycross venues and may have found a useable place. It's early days but we should have a better idea of the feasibility in the next couple of weeks and we'll make an announcement as soon as we firm things up.

Regards

- c. Motorsport Club of Ottawa (MCO) (per Mike Koch)**
- d. Maple Leaf Rally Club (MLRC) (per David Maynard)**
- e. Peterborough Motor Sports Club (PMSB) (per Pete Gulliver)**
- f. St. Lawrence Automobile Club (St. LAC) (per Robert Switzer)**
- g. Subaru Performance Drivers' Association (SPDA) (per Trevor Hancher)**
- h. Toronto Autosport Club (TAC) (per Dietmar Seelenmayer)**

Meeting adjourned at: 9:15PM Gulliver/Watt.

14. Next Meeting - TUESDAY FEBRUARY 16TH 7PM