



BOARD-only meeting, v2

RSO Board/Executive Meeting – December 13, 2012

Minutes

LOCATION: Teleconference – meeting at 7:00 p.m.

NAME	POSITION	PRESENT
Ray Felice	President	Yes
Warren Haywood	Vice-President – Performance Rally	Yes
Bruce Leonard	Vice-President – Navigational Rally	Yes
Jeannie MacGillivray	Secretary	Yes
Peter Gulliver	Treasurer	Yes
Ross Wood	Administrative Assistant / Equipment Manager	Yes
Paul Henshall	Executive Assistant	
Roger Sanderson	Webmaster	
Steve van Rees	Chief Scrutineer	
Vacant	Growth Committee	
Alasdair Robertson	Legislative Affairs	
Bob McCallum	BEMC Club Representative	
Adam Dowsett	KWRC Club Representative	
Rob Shotton	MCO Club Representative	
Ross Wood	MLRC Club Representative	
Pete Gulliver	PMSC Club Representative	
Trevor Hancher	SPDA Club Representative	
Rob McAuley	TAC Club Representative	

Agenda

1) Financial situation – Ray.

The overall financial situation is discussed in item 6) in conjunction with the Quebec CRC events.

2) Rallye Perce Neige loan / repayment – Ray.

The Board confirmed that we will repay the loan to Club Rallye Perce Neige in full during this fiscal year.

3) Promotion / poster quotes – Ray. Proposed postcard-sized RSO cards and posters.

Posters: we'd look at ordering 500. Ross suggested getting sponsor names on the posters to cover the costs. Poster content would be photos of a couple of cars, info about getting involved, RSO URL. Get sponsors in place, do mock-up.

Motion for Ray to get four sponsors confirmed, and then we move forward. Leonard / Gulliver.
ACTION: Ray got four sponsors later in the evening.

Postcard-size RSO cards: date, website, car, logos on front. Maybe use Leo's car or Ryan's (championship-winning) car on the front. Talk to the drivers and see what photos are available. Cards cannot be year-dated. Promote activities and website. Talk about various activities on the back.

ACTION: Bruce and Warren to work on wording.

ACTION: Ray to discuss with Ryan and investigate photos, etc.

4) Event conflicts with the national CARS events calendar – Ray.

RSO to ensure that clubs do not schedule any events on the CARS AGM, which is usually held the second weekend in January.

5) Purchase of replacement checkpoint and safety signs from Multi-Pub Inc. – Ross.

There are no spare checkpoint boards left. We need 54 boards of different types. Ross got a lump-sum quote of \$675. They have them in stock. Need more boards!

ACTION: Ross to ask for a breakdown of costs for the boards.

6) Timing equipment rental budget for Quebec CRC events – Ross.

Quebec events – higher levy; Ross wanted a break-even point. PN's costs are based on the prior year as their event is in February. Ross explained the budget breakdown for Quebec events. Our budget must be reasonable re expenses and consider equipment depreciation and repair.

Pete and Ross will be speaking with organizers at CARS AGM. No drop below \$60 per car, as agreed at the last RSO board meeting. So it's safe to take those numbers and plug them into Pete's numbers as being realistic.

Discussed purchases and repairs. Compared our operation to that of RallyWest.

Ray discussed the budgeted costs for the ORRC green crew, OPRC expenses, and road damage. The budget was adjusted to take into account that two events, Black Bear and Tall Pines, use many of the same roads. Expenses for the ORRC's and OPRC were adjusted to be slightly lower. The 2013 estimated budget is no longer a deficit budget.

Pete said that after we have paid off Rallye Perce Neige, there should be \$6400 in the bank at the end of March. We have \$15,000 in GIC's. Our goal for the Reserve Fund is to have \$25,000.

The meeting adjourned at 8:25 p.m.