



## **RSO Board/Executive Meeting – April 9, 2011**

### **Minutes**

LOCATION: at Peter Gulliver's – meeting at 11:00 a.m.

<b>NAME</b>	<b>POSITION</b>	<b>PRESENT</b>
Ray Felice	President	Yes
Warren Haywood	Vice-President – Performance	Yes
Bruce Leonard	Vice-President – Navigational	Yes
Jeannie MacGillivray	Secretary	Yes
Peter Gulliver	Treasurer	Yes
Paul Henshall	Executive Assistant	Regrets
Ross Wood	Administrative Assistant	Yes
Roger Sanderson	Scorer	Regrets
Steve Van Rees	Chief Scrutineer	
Vacant	RSO Growth Committee	
Alasdair, Robertson	Legislative Affairs	Regrets
Bob McCallum	BEMC Club Representative	
Christina Chinn	KWRC Club Representative	Regrets
Chris Pye	MCO Club Representative	Regrets
Ross Wood	MLRC Club Representative	Yes
Mike Van Rees	PMSC Club Representative	Yes
Nuwan Dantanmarayana	SPDA Club Representative	
Rob McAuley	TAC Club Representative	
Jim Morrow	Guest (MCO/PMSC)	Yes

### **Agenda**

- 1) **Approval of/additions to Agenda** – approved as amended – Gulliver/Leonard.
- 2) **Approval of the last meeting minutes** – confirmed that changes were made on the web site, except for one, which Pete Gulliver is to change. Approved with corrections – Leonard/Gulliver.
- 3) **Treasurer's Report** – previously approved; presented again at this meeting for the new Board by Pete Gulliver. For info purposes only. Approved as presented – Gulliver/MacGillivray.
- 4) **2011 Budget** – provided, and presented to the new Board by Pete Gulliver. Some discussion of the new Timing Equipment and club donations. Ray thanked MLRC and PMSC for their donations (\$1,000 from each club). He said that \$3,000 has been pledged by Club Rallye Perce Neige. Donations from other clubs, individuals or companies are welcome. Please contact the RSO Treasurer.

**5) CARS Update** – update by Ray of recent conference call.

- (a) Sequential shifters – mechanical. Approved as recommended. Looking for input. May be implemented in July.
- (b) Canadian Bull Run – to be looked at by WCRA.
- (c) Targa Tabula Rasa – one-day event to be held next month; it will be sanctioned upon presentation of D&O insurance. Will run to CARS regs; 10 performance and 10 navigational cars on a single road 11-km long.
- (d) CARS AGM will be in western Canada on January 13-14, 2012.
- (e) Stewarding document is finalized and will be sent out.
- (f) Rally standards document is still in progress.
- (g) Procedures on rules committee material was sent to the scrutineers.
- (h) The updated CARS web site is being fine-tuned and will be going live soon.
- (i) A new steward, Adrian Wintle, is confirmed for Rallye Défi Ste-Agathe. CARS will cover the cost of translating material for Défi.
- (j) Insurance rate will not change for 2011.
- (k) Ross asked for confirmation of where to find the 50-km stage distance limit for a single-road event.

**ACTION: Ray to look it up.**

**6) Old Business** –

**a. RSO Annual General Meeting** – Ray Felice officially welcomed members of the new Board. Ross has written the minutes of the AGM as best he could, given that we do not have access to the original notes taken at the meeting. The Board agreed that in future, should a meeting run beyond the expected time, we will break for the banquet and awards ceremony, and then conclude the business portion.

**b. RSO Procedures Manual** – The Policy and Procedures framework document is to be developed by Pete Gulliver. Jeannie has volunteered to assist.

**c. Affiliation, Levies and Listing Fees** – Current affiliation and levy rates were approved as part of budget procedures.

**d. Navigational Rally School** – Rally 101 ran north of Brampton, and attracted 10 attendees, with 6 teams the following night for a rally. Bruce Leonard submitted \$455 in proceeds from the school to the Treasurer. Discussion followed on how to better promote the schools to attract more students. Ross said it was well organized and everyone got a lot out of it. Ray added that the schools were well worth it.

**7) ORRC Report**

Bruce Leonard, VP – Navigational, tabled a report on the three rallies listed below, and mentioned the date of the upcoming Spring Runoff Rally on April 30, Blossom on June 4 and Discover Ontario on June 18. The Infinite Monkeys Rally will not take place in August, but another will be developed in its place. Stewards' reports have been received for the January 8, January 22-23 and February 12-13 events.

**a. First Frost Rally** – Organized by SPDA members Steve Deneka and Trevor Hancher, and run out of Georgetown. The two-leg rally had 25 entries, with one withdrawal after the first leg. Moore/Moore won the rally and the ORRC Expert

Championship, and Brownhill/Corbett won in the Novice division and ended up tied with Ford/Burgess for the ORRC Novice Championship.

**b. January Jaunt** – Organized by TAC member Kurt Seelenmayer, and run out of Waterdown. 21 teams started and two withdrew at the break.

**c. Rideau Winter Rally** – Organized by MCO members Glen Clarke and Robert Roaldi. This new event ran over two days in January, from Perth. 9 teams entered.

**d. Maple Leaf Winter Rally** – Organized by MLRC members Bruce Leonard and Jane Leonard, this marathon event attracted 24 teams.

**e. ORRC Awards** – There are still a few to distribute.

**Scoring:** Some discussion took place as to who will take on the scoring this year and what information is needed on individuals' membership status.

**ACTION: Roger, Bruce, Warren and Pete to discuss.**

**f. ORRC scoring for 2011** – The OPRC scoring is up to date.

**ACTION: To score in a series, you must be a member of an RSO club. Warren to draft a notice to OPRC competitors to remind them of this fact, and Bruce to do likewise for the ORRC competitors. The draft notices will then be brought to the Board for review and approval.**

## 8) OPRC

**(a) Perce Neige** – The Stewards' report for PN 2011 has been submitted. The core committee members are in place for 2012.

**(b) OPRC scores** – updated.

**(c) OPRC Awards** – There are still a few to distribute.

**(d) OPRC Scoring for 2011** – It will be the best out 4 out of 6 OPRC events, since we lost an event this year (Shannonville Stages). Classic will be the best 3 out of 4.

**(e) OPRC seeding** – Some discussion took place on seeding re accommodating quick regional drivers. The mechanism with which to do this was explored.

**ACTION: Roger and Warren to discuss and come back with recommendations.**

**(f) Black Bear** – All is in order for the event on June 11. Ross attended a meeting with the new township council to answer their questions about the event. Rally HQ is at McArthur's Mills.

**9) Growth Committee Report** – None. Discussed potential volunteers to lead the committee.

**10) Legislative Affairs Report** – None.

**11) Scrutineer's Report** – None.

**12) Equipment Manager's Report** –

- a. **Pop-up shelter** – It has been purchased.
- b. **Course-car lights** – They are in good working order. Purchase of another new light has been postponed.
- c. **Electronic Timing Equipment** – RSO purchased Mark Williams' equipment for \$8,000, and we now have enough equipment to run the timing equipment for 2 full stages and parts of others, but eventually would like enough for 5 full stages. (The rest of the equipment is going to be sourced mostly in the United Kingdom.) A technical discussion followed.

The Board approved a two-year agreement for service and maintenance of the system by Newell Enterprises. Leonard/Haywood.

There was discussion re transportation of the equipment to events. It was agreed that a trained person will go to each event to set up the equipment.

A discretionary budget of \$500 was set for the Equipment Manager to deal with repairs of the equipment. The financial terms of the agreement will be revisited after one year.

A per-car levy of \$25 for Regional events and \$40 for National events was approved by the Board. The Lanark Highlands Forest Rally will be exempt for 2011. LHFR will be used as a shakedown event for operator training. Gulliver/Haywood.

### 13) New Business –

- a. **CARS Steward's Manual and Report** – Stewarding document is finalized and will be sent out.
- b. **MLRC Proposal for new Winter OPRC event** – MLRC proposal for a new OPRC winter event was received.
- c. **Finalize the per-car levy** – The Board voted on \$25 for regional rallies, and \$40 for national.
- d. **Notes School** – It was suggested that RSO should consider offering a notes-writing school.
- e. **Job descriptions** – Jeannie has undertaken to update and standardize the job descriptions.  
**ACTION: Board members to provide input to Jeannie.**
- f. **Executive – e.g., Assist to VP, Performance and Executive Assistant, etc.** – To be discussed at the next meeting.  
The Board voted to appoint a second Executive Assistant (Ross Wood) and to grant the two Executive Assistants (Ross Wood and Paul Henshall) the power to negotiate and sign contracts on behalf of the Board. Haywood/Leonard.
- g. **General discussion time** – We did not have the luxury of time this meeting.
- h. **Email etiquette** – Ross touched on some points re clarity and brevity.
- i. **Proxy and voting committee** – Pete to set up a committee of club reps to explore and recommend.

### 10) Club News

- a. **BEMC (per Bob McCallum)**

**b. KWRC (per Christina Chinn)**

**c. MCO (per Chris Pye)**

**General**

Organization for the Lanark Highlands Forest Rally continues. The event is May 6 and 7. On-line registration for competitors and volunteers is open. Check it out at [www.lhfr.ca](http://www.lhfr.ca). RSO will be testing their new electronic timing system at this event. This will be the system's first full outing. Sign up now to compete, volunteer or come out and spectate!

The next Open Road Rally Series navigational rally is May 25. These are fun events, even when you have no experience. Also note that the June 29 event will be all pavement, so start preparing that classic car or sports car that you have been pampering! More details will be announced on the rally forum at [www.mco.org](http://www.mco.org).

Two MCO members attended the RSO HAM Radio school and graduated with a pass. Congratulations to Jeannie MacGillivray and Mike Koch, who will soon be on the airwaves at rallies.

The MCO Rally Group continues to meet on the second Thursday of every month. The March meeting included a presentation from Glen Clarke on some new ignition technology his company has been developing. In April we will be viewing the Targa Newfoundland 2010 coverage.

**Open Road Rally Series**

An event was held on March 23, and 7 teams competed. Congratulations to the winners, Adam Harvey and Doug Harvey.

**d. MLRC (per Ross Wood)**

MLRC Club News for April 2011 RSO Mtg Minutes

We have just completed running the three Mini Rallies for 2011 under the new format i.e. running Saturday afternoon/evening, a bit longer than in the past and with a different venue each time. The events ran on February 5<sup>th</sup>, March 12<sup>th</sup> and April 9<sup>th</sup>. The first ran from the traditional Husky station at Hwy. 88 and the 400 with seven entries. The second was held in north Brampton and the third in Oakville/Waterdown. It was successful with the entry increasing with each event, for a total of 11 cars in April. Thanks to Ken Nazeer for all his good work in putting this series together.

Plans are well underway for both the Black Bear Rally (June 10<sup>th</sup> and 11<sup>th</sup>) and the Rally of the Tall Pines (November 25-26<sup>th</sup> weekend). If you wish to volunteer to assist with the Black Bear Rally, contact Donna Huber at [dhuber@on.aibn.com](mailto:dhuber@on.aibn.com) or Ross Wood at [ross@tallpinesrally.com](mailto:ross@tallpinesrally.com) To get involved with the Tall Pines, contact Ian Wright at [ian@tallpinesrally.com](mailto:ian@tallpinesrally.com)

The Maple Leaf Rally Club is pleased to advise that it has responded to the call from RallySport Ontario to assist with the purchase of the new electronic timing equipment with a \$1000 donation.

**e. PMSC (per Mike Van Rees)**

Membership currently stands at 39 members.

Despite weather concerns, we had successful ice-racing weekend with 225 entries over 2 days.

Andrew Harvey did a photography seminar in late February, which focussed on rally photography in particular.

In March, the club combined the two-meetings-a-month format into one meeting a month.

Former TDi cup driver Andrew Corderio was the guest speaker for March. He talked about the big jump from autocross to circuit racing, the art of finding sponsors and the benefits of ice racing.

Louis is organizing Spring Run-off. Everything is well in hand.

**f. TAC (per Rob McAuley)**

The Discover Ontario Rally, a regional event, is progressing. It is organized by Brooke Jacobs, as stated in the region calendar.

The August 6 regional event will not be the Infinite Monkeys Rally but an as-yet-unnamed event being organized by Kurt and Dietmar Seelenmayer. Information and start location will be announced soon.

**g. SPDA (per Nuwan Dantalarayana)**

**15) Next Meeting – Tuesday, May 10, 2011, by conference call**